



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION  
(Effective from July 2017)**

**Accreditation - (Cycle - 1)**

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
GOVT. RAJEEVLOCHAN COLLEGE RAJIM**

**Rajim  
Chhattisgarh  
493885**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

**Section I:GENERAL INFORMATION**

1.Name & Address of the institution:	GOVT.RAJEEVLOCHAN COLLEGE RAJIM Rajim Chhattisgarh 493885	
2.Year of Establishment	1972	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	11	
Programmes/Course offered:	16	
Permanent Faculty Members:	12	
Permanent Support Staff:	15	
Students:	1623	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	<ol style="list-style-type: none"><li>1.College located in a rural area in the tribal belt hence carter to the need of higher education to under privileged population.</li><li>2. Number of girl students are higher most from farming community which shows that the college contributes to women empowerment in a backward and rural area.</li><li>3.Impressive contribution of the students through NCC NSS sports and Cultural activities recognized at the region University state and National level</li></ol>	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 18-02-2020 To : 19-02-2020	
6.Composition of Peer Team which undertook the on site visit:		
	<b>Name</b>	<b>Designation &amp; Organisation Name</b>
Chairperson	DR. SIBA PRASAD ADHIKARY	FormerVice Chancellor,F M University
Member Co-ordinator:	DR. K K AGARWAL	Professor,MAHATMA GANDHI KASHI VIDYAPITH VARANASI
Member:	DR. SHARMILA MITRA	Principal,BEHALA COLLEGE
NAAC Co - ordinator:	Dr. Devender S Kawday	

## Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion 1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

### Qualitative analysis of Criterion 1

Govt. Rajeev Lochan College is a Co-education College affiliated to Pt. Ravishankar Shukla University, Raipur is located in the Rajim Tahasil of Gariaband Dist of Chattisgarh state. It is a premier College recognized under section 2(f) and 12(B) of UGC Act 1956 located in the rural and tribal area of the district. The college has 14.3 acres of land. The college came into existence as a private institute on 27th July 1972. Later on it was converted into a Govt. college on 17th July 1981 and named as Government Rajiv Lochan College. The Post Graduate courses were introduced during the assessment period of last 5 years. The college offers 11 UG programmes under the faculties of Arts, Commerce and Science and 5 PG programme (Political science, Economics, Hindi, Commerce and Physics). Annual examination system is followed for UG courses and for PG semester system is followed. The college has formed IQAC that looks for the improvement, enhancement sustainable & quality teaching.

The Institute implements academic curriculum as prescribed by the Pt. Ravi Shankar Shukla University and ensures curriculum planning, its implementation through an academic calendar, time table and daily diary annual teaching plan which is monitored by the Principal. Besides traditional method of teaching other methods like assignments, discussion and class seminars are followed. Integration of cross cutting issues such as gender issues, women centric programs, environment with existence of an eco-club are addressed through massive awareness programs and working with community. Some of the faculties are BOS members of the affiliating University. A new course on English literature was introduced during 2018.

The average pass percentage was approximately 75% which is laudable since students are in a rural, backward and tribal area. Efforts are made by the institution to integrate various cross-cutting issues. NSS, NCC & Red Cross wing are very strongly implemented in the college and their activities part of the Curriculum. It has an Alumni Association under the process of registration.

The Institute collects the feedback suggestion from the student, and stake holders.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

#### Qualitative analysis of Criterion 2

The students are basically from the surrounding rural areas. Admission of students are according to the rules and regulation, guidelines of State Govt. and the affiliating University. The admission process is transparent. The prospectus, hand book etc are provided to the students, also available in website. The govt reservation policy is followed. Admission committee is in place in the college. Staff council also exists. When students have any problem or they need personal guidance, the faculty do address their problems and provide counselling. Continuous internal evaluation system for UG and PG as per the rules of the University is strictly followed. Education is imparted to students following various methods like Home Assignment, Tutorials, Surprise Test. Learning out comes in term of course wise or subject wise not specified.

The college is managing its academic activities with the help of 12 permanent teachers and 11 guest teachers, all appointed by the state Government on state-level merit basis. Hence of the total of 23 teachers, all are existing. Being in a rural under developed area and also a full Government Institution there is no scope for appointment of guest teacher on self financing basis. Out of the 12 permanent teachers 4 teachers possess Ph.D. degree and two of them guide research students in other Universities.

The college conducts screening test and seminar presentation to identify 'Slow and Advance learners'. However, formal mechanism for identifying slow and advanced learners is yet to be evolved. Special library facilities are provided to advanced learners and slow learners are given Home assignments, extra classes & personal guidance. Innovative Teaching approaches/methods are adopted by the faculty. Most of the faculty

members use chalk and talk method supplemented by ICT applications. However, in general Black board and Green Board Teaching is predominant, with Project Work or Field Work. The Institute has the redressal cell for grievance regarding examination grade.

Meetings, awareness programmes are conducted by examination committee to create awareness in parents & students. Examination related grievances are routed through the College Level Examination Committee. Re-evaluation process up to two levels as per University norms is followed. Program outcomes, program specific outcomes and course outcomes are not strongly addressed.

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Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

### Qualitative analysis of Criterion 3

College is not recognized as the research centre by the affiliating University and does not offer the research orientated courses. One teacher of Physics received research grants in session 2016-17, through MRP from UGC. Only two papers have been published in UGC listed journals although teachers have other publications in non-UGC recognized journals and book chapters. Most teachers do not have Ph.D. degree.

The Institution makes always effort to inviting eminent person, resource person & professor for invited talks on different subjects. Few seminars are also organized getting grants from UGC during the assessment period.

Student Union and NSS wing of the College organizes various programmes on various social-cultural issues. Career Guidance Cell is established in the institution to give proper guidance & options to the students, Fee Concession, Govt. Scholarships by Social Welfare Dept. is made available to students. No significant collaboration exists with other institution or industries, College has no functional MOUS.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Qualitative analysis of Criterion 4

The College area is about 14.3 acres with a buildup area of about 1250 square meters. Besides the main building there is a commerce block and new arts block and a separate library building. In the library 27215 text and reference books of UG & PG Courses and also reference books exist, however it is not automated with provision of softwares. Only browsing Infiblnet provision is in place. The College has 20 classrooms and 04 labs for Physics, Zoology, Botany and Chemistry. A specialized lab for Nano thin film preparation exists on which most Physics PG students undertake project work.

Six new classrooms were built in 2018-19. Only One Classroom is equipped with LCD projector. WIFI is functional in the college. There is one common seminar hall, one open auditorium, and canteen run by SHGs of local area, Tablets are distributed to the final year undergraduate and Post Graduate students under the 'Yuva Suchana Kranti Yojana' Scheme of State Govt. Through Jan Bhagidari Yojana of the Govt several infrastructure like office upgradation, computer room, CCTV camera, 5 aqua guards with RO facility, sanitary napkin vending machines are in place in the college. The college has 8 computers housed in a computer centre for use of students besides few more in different Departments and offices.

The Institution has 300 Sq.mt. areas for Indoor Games, a Mini Stadium for Cricket, Football, Athletics, NCC Parade, Badminton Court, Chess & Carom facilities. There is also provision of security guards to ensure safety of the campus.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Qualitative analysis of Criterion 5

The students Council has been formed as per guidelines of affiliating University. The office bearer of the Council is elected basing on their percentage of marks in the examination. The Institution makes efforts to support needy and deserving students with scholarship from different State Govt. and Central Govt. Schemes.

The College runs skill development programmes, career guidance, anti sexual harassment cells and anti ragging cell and records are properly maintained..

NSS, NCC, and Red Cross Wings are working their best with documents of the volunteers for blood donation to the need, cleaning and maintaining discipline of the Magha-Kumbha mela, the important month-long festival of the region, Cultural shows in the mela, working for community welfare program .

Three students during 2018-19 and four during 2019-20 have taken part in University level sports competitions, One student participated in the Republic day parade of 2020, several NSS volunteers brought laurals and cash prize at the University and state level, Almost each year several students qualified in the NCC C and B certificate examinations. The University rank holders as well as toppers of each course were awarded with gold coated medals annually by the college.

.Alumni Association is formed in the college but its registration is under process. Alumni database is updated and computerized. The alumnus of the college provides adequate platform to support the parent organization and its goals. It has potential to contribute more to its Alma mater. During the interaction with the students they came out with several suggestions which is impressive and supportive. Parents and Alumni were happy with the progress of the colleges and committed to provide support for its further growth. The cultural event presented by the students displaying the culture of the region was excellent. These groups of the college also got prizes at the state level showing their expertise in extra curricular activities.



Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years ( <i>in case of first cycle</i> )  Post accreditation quality initiatives ( <i>second and subsequent cycles</i> )

#### Qualitative analysis of Criterion 6

The vision and Mission of the college are well translated into action and they are in tune with the goals of Higher Education. College in under the State Government and Governance is managed by the Dept. of Higher Education, Chhattisgarh. Objectives of the institution are communicated to the stake holders through P.T. Meeting. Alumni Association and Jan Bhagidari Samiti is present which supports the administration. Formal mechanism in followed by the Institution regarding delegation of authority and power. There are number of committees existing in Institute like UGC, NAAC, IQAC, Cultural, Sports, Library, etc. This helps the smooth functioning of the college. Participative Management is visible through delegation of duties to different committees. The College ensures decentralization & participative management. College provides number of welfare Schemes of the teaching & non-teaching staff like medical reimbursement, Group Insurance, CPS, GPF, DPF, festival advance etc. Leave structure is as per Govt norms. The college follows the service rules, procedures as per the state Govt. College has annual magazine which act as a platform for students to express their creative talent. All the employees, both teaching and non-teaching get salary as per 7th pay commission

of UGC. Budgeting as well as Regular audit, both internal. Govt level and AG level is done. Cash book , student enrollment register, examination register etc are maintained properly and up-to-date.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> <li>1. Safety and Security</li> <li>2. Counselling</li> <li>3. Common Room</li> </ol>
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> <li>• Solid waste management</li> <li>• Liquid waste management</li> <li>• E-waste management</li> </ul>
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> <li>• Students, staff using <ol style="list-style-type: none"> <li>a) Bicycles</li> <li>b) Public Transport</li> <li>c) Pedestrian friendly roads</li> </ol> </li> <li>• Plastic-free campus</li> <li>• Paperless office</li> <li>• Green landscaping with trees and plants</li> </ul>
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Qualitative analysis of Criterion 7

College has adopted innovative measures, like plantation in and around the campus, clean campus awareness programme and teaching with ICT. It has a audio System for teaching learning method. College try to locate solid waste in designated place within the college campus in the small tank built by the Nagar Panchayat. Rain Water harvesting is practiced partially.

The College has small garden with a variety of medicinal plants. The college is a plastic free campus. Students

and staff use mostly bicycles and public transport. The institute celebrate day of national importance like 'Environment Day', "AIDS DAY", 'YOGA DAY' NCC day etc and also all other national days like Yoga day, National Unity day, National Integration day, Guru Divas besides birth/death anniversaries of eminent personalities of the Country as well as the state. They remember and wish all the employees on their birthday and celebrate in the college.

The college has nearly two third population of girls students. The college authority has taken sufficient measures for female students for their safety and convenience. There are separate toilets and common rooms including sick room for female students. Ramps/Rails are in place for differently able students.

The Best Practices college has claimed are:

1. To teach students, how to create email ID.
2. M.Sc. III and IV Sem. Physics teach and train students of the subject at the U.G. level.

These are ofcourse essential for a collage in a rural area with limited access to internet and being a Govt. college without provision for appointing guest faculties. However, the college's best practice is its strong community development programs through NSS and NCC and work for cultural upliftment of the region showing a virtual presence during annual "kumbha" of Rajim which is applauded The education of this college aims towards capacity building for entrepreneurship, self generated work and quality of life which resulted in disciplined students over years..

**Section III: OVERALL ANALYSIS** based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength

Challenges (SWOC) (up to 500 words)

**Strength:**

The college is about 50 years old has adequate space for infrastructural growth, has a mini stadium and courses cover Science and Commerce. NCC, NSS, Red Cross and participation in extracurricular activities by the students are disciplined, motivated, urge to have good education. Two third of the students are girls and most students are students from rural background. Employees get 7th pay salary structure and service conditions are fully as per Government norms. The college is imparting Higher education to students from rural background mostly from farming and tribal community.

**Weakness:**

Though the college has a sanctioned strength of 23 teachers including Professors only 12 teachers are in place. The remaining 11 teachers are engaged by the Govt with persons from a state level merit list, are designated as guest teachers which the college is unable to maintain the presence of full sanctioned staff. Less number of computers and ICT infrastructure. No language lab. Library is not fully equipped with software and also there is no full time Librarian. Add-on courses and job oriented short term courses have not been initiated. Mobilizing grants from external sources is inadequate.

**Opportunities:**

As the college has adequate land area can expand its infrastructure requirements and expansion of the programmes. There are many opportunities to receive Govt. schemes/grants to execute in the college. Being in a rural area introduction of skill based courses will immensely help for upliftment of the youth.

**Challenges:**

The major challenge before the college is to empower the students of this rural area with diverse social background to compete in National and international level examination and opportunities. Mobilization of grant for development of the college is a challenge in this non-industrial area. Since the medium of teaching is in Hindi, introducing Language labs and computer based learning is highly essential for career development of students is also a challenge.

**Overall Analysis**

The college, fully funded by Higher Education Department of Chattisgarh Government in a rural and backward area is imparting education and making the young empowered for their career progression and nation building. There are some disadvantages, however this 50 year old college has potency to cater to the need of HE in the area. But need to open up skill and job oriented courses, subjects in all faculties, a good library and ICT enabled teaching-learning process.

#### **Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Improving English communication skill of the students
- Language lab and computer centre with more PCs need to be created
- Library to be fully automated, digitized and with adequate reading room spaces
- Improvement of research activities of the faculties and getting extramural project grants
- Teachers should be motivated to do research leading to Ph.D. and the laboratories for further research to be strengthened
- Courses like Computer science, PG DCA, BBA and vocational/skill oriented courses need to be introduced
- 7. All Govt sanctioned teaching and non-teaching/supporting staff posts to be filled-up on priority
- Training for competitive examination and career guidance along with placement to be given priority
- A gymnasium with requisite equipments to be established
- Solid waste/liquid waste/e-waste recycling, full functional rain water harvesting structure and alternate energy provision be made in the college.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

**Seal of the Institution**

Sl.No	Name		Signature with date
1	DR. SIBA PRASAD ADHIKARY	Chairperson	
2	DR. K K AGARWAL	Member Co-ordinator	
3	DR. SHARMILA MITRA	Member	
4	Dr. Devender S Kawday	NAAC Co - ordinator	

Place

Date

NAAC