



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT.RAJEEVLOCHAN COLLEGE RAJIM

VILLAGE-PATTHARA, POST-RAJIM, TAHSHIL-RAJIM DIST.GARIABAND
(CHHATTISGARH) 493885

493885

www.grlcrajim.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Rajeev Lochan College is located in the Rajim Tehsil of Gariaband district of Chhattisgarh state. It is a premier institute in the rural and tribal areas of Gariaband district. It is a co-education college affiliated to Pt. Ravishankar Shukla University, Raipur (C.G.). It is in fact the only college in this area with 1623 student including around 900 girls. Rajim is a famous tourist and historical place in Chhattisgarh because of Rajeev Lochan Temple (Lord Vishnu temple) and trinity of three rivers- Mahanadi, Pairi and Sondhur. Rajim is at a distance of 45 kms from Raipur, the capital city of Chhattisgarh. The college has 14.3 acres of land and is geographically located in rural area. The construction area in the ground floor of the college is 1250 sq.m. whereas it is 550 sq.m. in the first floor. The college got recognition from UGC (University Grant Commission) under 2(f) & 12(B) on 15 Oct. 1991 & 22 Jan. 1992, respectively.

The college came into existence as a private institute with 03 professors and 06 supporting staff on 27 July 1972, with the initiative taken by a group of eminent academicians & social activists who recognized the importance of higher education in the development of the State. The college was undertaken by the Govt. of Madhya Pradesh on 17 July 1981 and named as Govt. Rajeev Lochan College. Its journey started in a small place known as Rani Dharmshala of Rajim.

In 1992, college was allocated its own land & thus shifted to its present location. The Art & Commerce stream started in 1972-73, whereas science stream begun in 2002-03. Post graduate classes in economics started in 1982-83 and later on PG in Commerce and Political science started respectively in 1984-85 and 1996-97.

Govt. Rajeev Lochan College was established with the motive of development and enhancement of higher Education in the rural areas of Rajim and nearby places.

Development and improvement in the standard of college will open a new perspective in the direction of higher education.

Vision

To make Rajim a renowned “Educational Hub” of Chhattisgarh State

Mission

- To produce competent, sensible, logical and philanthropist generation
- Quality education which can promote Research and development in any particular field.
- Provide updated information and analysis.
- To make the students aware for their fundamental duties and rights.

- Provide proper education and information with the help of modern techniques in the field of interest that may be academic study, Research and development and sports.
- To make the student confident for entrepreneurship and competition exams.
- Provide inclusive education by making it accessible to all sections of society.
- Sensitize students in issues of Gender equality, Human rights, Social responsibility.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Meritorious student
- Sufficient books Available
- Projector facility for seminar
- Quality teacher
- Research oriented facility
- Good NSS,NCC Wing
- Large area campus
- Sufficient Sports field
-

Institutional Weakness

- Lack of quality Laboratories
- Lack of computer
- Lack of ICT
- Lack of technical staff
- Lack of permanent teacher
- Lack of classroom
- Lack of smart class room
- Lack of well equipped Girls common room
- Lack of e library
- Research Facility is limited
- Reference book is sufficient

Institutional Opportunity

- Establish the quality Labs for UG and PG class
- Enhance the research work
- Increases the quality education
- Establish the Thin film and nanoscience Lab
- Establish of Girls Common room
- Making the good sports facility
- Establish the Modern E library

- Internet Facility Improve.

Institutional Challenge

- Appointment the permanent teacher and supporting staff
- Financial support from the Institute as well as from higher education Department
- Political influence
- Safe boundary wall
- Conserve the old building
- maintaining the Labs, Computer, Library and classroom

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college provide basic and useful education to the rural area student with the best environment .The college is affiliated to the Pt. Ravishankar shukla university Raipur. Institute follows the syllabus prescribe by the affiliating university. College has given good teaching practice without any discrimination.College offered three year bachelor degree (B.A,B.Com,B.Sc) programme and two year Postgraduation degree (M.A. in Economics,Political Science and Hindi literature). Annual examination system has been followed in undergraduate courses and semester exam followed in post graduation.College had formed IQAC that work for the improvement,enhancement,sustainable and quality teaching. The institute covers the curricular programmes within the time. Institute regularly organize the lectures of eminent educationalist, person and academician,and also organize the national seminar, workshop on the different topic.College has staff council that contain all the teachers of the different subject.College also conduct the student union election according to the ordinance of affiliating university. NSS,NCC,Red cross wing exist in the college. The activity of all this wing are the part of the curriculum.The curricular prescribe by the affiliating university is the need of current perspective of higher education,global scenario and employability.College has comprises ICT system that also help to cover the syllabus. Teaching with the LCD projector is the use of modern technology. College has the formal mechanism to monitor evaluate and implement to the curriculum aspect. College formed alumni association also conduct parent –teacher meeting. The institute collects the feedback suggestion from the student.

In the science group student admitted for the teaching of mathematics, physics,chemistry, botany, zoology, and the common subject Hindi and English language. History, economic, political science, hindi literature, sociology subject combination are available in B.A. Commerce department teach the all compulsory subject. Some of the teaching staff are the members of board of study in affiliating university. They are doing to construct the syllabus for the UG and PG level. Skill development programme also stated in the current session along with the C.V. Raman University. And it is the part of “ Kaushal Unnayan Vikas Yojana” of state and central government.

Teaching-learning and Evaluation

Admission is purely based on the merit basis. The information of admission is done by publishing in local news papers, college notice board, prospectus and also using personal networks. Admission committees for different streams are formed by the head of the Institution. Admissions are provided to the students according to the rules

and regulations, guidelines of state government, university and UGC. Admission committees also provide proper guidelines of courses to the students. The reservation policies of state government are completely followed in the admission process. After that, information about the curricular aspects is provided in which number of seats in various under graduate and post graduate courses and different teaching subjects with optional papers is discussed. Each department shows the current year plan of educational, experimental, cultural, sports and other activities in front of the new coming students.

Departments organize quiz competitions, current issue discussions, national/international day celebration, and competitive exam awareness programs to evaluate co-curricular abilities of students. Apart from lectures, project based learning methods are adopted, practical session, study tour, computer based knowledge, group discussion, communication and skill development lectures are organized. To improve the educational ability of students, unit tests, class tests, internal evaluation exams are organized. College provides value based education with scientific awareness, social awareness and communication development for the students. Some department organize class seminar and students actively participate in these seminars and represent their abilities.

Research, Innovations and Extension

College has not recognized as the research centre and does not offer the research orientated courses. However, the College received research grants in session 2016-17 through MRP from UGC. The College also received grants from UGC in the department of physics. College organizing national seminar which also motivate research activity .

The college has limited infrastructural facilities. The research facility is in preliminary stage, basic science laboratory is the best way to do research in institute. The research promotion committee always promote the research work. College regularly organizes the work shop, seminar which is highly beneficial for the research.

College has not organize the research oriented programme the faculty member has to do research work individual and they ar regularly visited the to the Pt. Ravi shankar university Raipur , NIT Raipur and other research laboratory time to time. Teachers are incourage the student to go research work in future.

College makes always effort to inviting eminent person, resource person and professor for giving lecture and giving remarkable talks on different subject that event will be highly beneficial for the student and teaching staff. Student asks their questions to the expert who come in the campus and also clear their doubts regarding the subject as well as discuss their future plans.

Infrastructure and Learning Resources

College area is about 14.3 acres. It is the largest college in the Gariaband district not only because of its huge land area but also according to every aspect of higher education. The build up area is about 1800 meters including 1250 meters in the ground level and 550 meters in the first floor. The main building is supported by a separate Library building of about 300 meters containing about 27000 text and reference books of UG and PG courses. In the session 2018-19 six new big classroom was build from the rusa fund. Limited number of classrooms and laboratories are available in college including 20 teaching rooms and 04 labs ((i) Combined lab of Physics and Mathematics, (ii) Combined lab of Zoology and Botany (iii) Chemistry (iv) Nano thin film preparation lab. Sufficient instruments and other facilities are provided to the students during practical sessions.

Other facilities as staff room, computer room and personal lockers are also available for staff members. For enhancement of sport activities in the students, large playground including one mini stadium is also available within the college campus. Nagar panchayat, Rajim has been taken the responsibility of maintenance of the stadium. One small pending room is set up within the library building. The college library is open from 10.30 am to 5.30 pm. In spite of low connectivity, internet is available in the college for academic and administrative works. Additional facilities as student ID card, Teacher ID card are being provided by the college. One permanent sports teacher is posted in the college to support and motivate the students in different sports activities. There is no health care center available in the college.

Student Support and Progression

College gives the necessary infrastructure and facility to improve the physical, mental, educational, cultural and economical value for the students. More than 80 percentage of student receive scholarship from the different schemes of state and central govt. the students of college basically comes from rural area, they want quality education and good support for every aspect of its need. College publish a magazine chitrotpala every year that contains student and college achievement. Student gives your poet, creativity and thoughts for publication. College conduct the student union election every year according to Pt. ravishankar shukla university Raipur ordinance. The elected member is the member of different committee formed by the head of institution and he organizes number of programmes which is highly beneficial to the student. College also publish the annual prospectus that contain complete information regarding the admission, infrastructure, student progression, scholarship, fees structure etc. college has big playground for conducting sports activity. A badminton court, cricket stadium, kho-kho, kabaddi grounds available for the improvement of physical ability of student. college has run the skill development programmes along with the C.V.raman university |Bilaspur. Computer based programming knowledge is also provided to the B.Sc.mathematics group student. Carrier guidance cell and anti ranging committee formed on the institute. College provide the special attention for the physical disability and weaker student. Keeping the view of co-curricular activity college has run NSS, NCC, Red Cross wing.

Governance, Leadership and Management

College is under the state government, the policy, management and governance is managed by the department of higher education Chhattisgarh government. The budget allocation, teaching and non teaching post appointment, welfare schemes, infrastructure development fund and all the major decision taken by the department of higher education. The aim of college is to create education environment and holistic situation for the effective implementation of the policy and management of higher education. For improvement of grooming leadership of the student as well as teacher college run NCC, NSS, Red cross wings. college has staff council, IQAC, student union and janbagidari samiti for the implementation of state govt, university and UGC rule, regulation, policy, schemes and guideline. the institute always look toward the teachers for the improvement and encourage of leadership. Institute give the chance to participate seminar, workshop and conference and also organize the same in institute. college provide the number of welfare schemes of the teaching and nonteaching staff like casual leave, earned leave, medical leave, duty leave, maternity leave, medical reimbursement, group insurance, CPS, GPF, DPF, part final advance and festival advance. The head clerk of the institute monitors the nonteaching staff and gives advice to the principal for the official work.

Institutional Values and Best Practices

Quality is improved with the institutional values and best practices. College has adopted innovative thing in recent year like plantation around the campus, clean campus, awareness programme and teaching with ICT etc. The NSS wings of our institute regularly conduct the awareness programmes, talks and event which related to the current issue. These wings also visited in kumbh mela rajim to collect the polytin plastic and wasted material. The innovation is strongly comes from the uses of ICT. College has uses LCD projector and audio system for teaching learning method.NCC cadet participate in state as well as national camp and event in co-curricular activity. Parent-teacher meeting, feedback system, student centric activity, skill development programmes and carrier orientated lecture organized by the institute which are the approaches of innovative methods.in the last four year institute develop the infrastructure, upgradation of ICT equipment, enrich the library,organize the national seminar and workshop.College expole the innovative practices within the campus. College provided Wi-Fi facility to the student. National day celebration programmes conduct by the college.Environmental awareness, general knowledge event, unit test, class test , internal exam also benifited to the young teacher this thing are the best practices in camus. Academic audit is the new method for analysis of the teaching staff.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT.RAJEEVLOCHAN COLLEGE RAJIM
Address	Village-Patthara, Post-Rajim, Tahshil-Rajim Dist.Gariaband (Chhattisgarh) 493885
City	Rajim
State	Chhattisgarh
Pin	493885
Website	www.grlcrajim.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sonita Satsangi	07701-202513	9425224725	07701-235621	govtrlcollegrajim192@gmail.com
IQAC / CIQA coordinator	Goverdhan Yadu	07701-235285	9926178139	0771-2263356	goverdhany@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-07-1972

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	22-01-1992	View Document
12B of UGC	22-01-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Village-Patthara, Post-Rajim, Tahshil-Rajim Dist.Gariaband (Chhattisgarh) 493885	Rural	14.03	1250

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Political Science	36	TVELFTH PASS	Hindi	900	175
UG	BA,Economics	36	TVELFTH PASS	Hindi	900	75
UG	BA,Hindi	36	TWELFTH PASS	Hindi	900	150
UG	BCom,Commerce	36	TVELFTH PASS WITH COMMERCIAL SUBJECT	Hindi	270	183
UG	BA,Sociology	36	TVELFTH PASS	Hindi	900	175
UG	BA,English	36	TVELFTH PASS	English	900	103
UG	BA,History	36	TVELFTH PASS	Hindi	300	142
UG	BSc,Biology	36	TVELFT PASS WITH SCIENCE SUBJECT	Hindi	300	272
UG	BSc,Maths	36	TVELFTH PASS WITH SCIENCE SUBJECT	Hindi	180	115
UG	BA,English	36	TVELFTH	English	30	0

	Lit		PASS			
PG	MA,Political Science	24	B A PASS	Hindi	60	55
PG	MA,Economics	24	B A PASS	Hindi	60	46
PG	MA,Hindi	24	B A PASS	Hindi	50	47
PG	MCom,Commerce	24	B COM PASS	Hindi	40	38
PG	MSc,Physics	24	BSC PASS	English	50	47

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	4				0				18			
Recruited	0	0	0	0	0	0	0	0	4	7	0	11
Yet to Recruit	4				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				19
Recruited	11	3	0	14
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	4	1	0	5
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	0	0	0	3	3	0	6

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	636	0	0	0	636
	Female	754	0	0	0	754
	Others	0	0	0	0	0
PG	Male	80	0	0	0	80
	Female	153	0	0	0	153
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	79	98	89	103
	Female	75	104	98	109
	Others	0	0	0	0
ST	Male	37	57	47	51
	Female	75	73	62	62
	Others	0	0	0	0
OBC	Male	386	508	528	544
	Female	499	582	631	705
	Others	0	0	0	0
General	Male	14	13	16	14
	Female	15	13	22	28
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1180	1448	1493	1616

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 160

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	15	07	07	06

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1623	1494	1454	1180	1019

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
469	437	388	342	331

File Description	Document
Institutional data in prescribed format	View Document

2.3**Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
468	438	440	333	247
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers**3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
12	13	12	12	12
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2**Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
23	22	21	21	21
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution**4.1****Total number of classrooms and seminar halls****Response: 15****4.2****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
2.70	5.11	102.78	10.76	2.29

4.3**Number of computers****Response: 08**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum is decided by the Board of Studies of Pt. Ravishankar shukla University Raipur. For effective implementation of curriculum, Principal - the Head of the Institution conduct the staff council meeting in the beginning of session and give proper guideline and advise to the entire faculty members. Senior teachers and IQAC coordinator also contribute their valuable remarks and ideas on the implementation of the curriculum.

The college develops and deploys action plans for effective implementation of the curriculum in the following ways

- Faculty members individually propose their work plan by broadly dividing the syllabus for the whole session, considering the ability of students.
- A copy of the syllabus is attached by the faculty members in their Daily dairy notebook for the reference.
- Reference books are also recommended by the subject teachers to the students along with the Text books of prescribed syllabus.
- Seminars by the students, tutorials - extra classes are organized.
- Along with the unit class tests, Internal exam is also conducted in the month of February
- Parent- Teacher meetings are held in the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 67.8

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	1	0	2

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 33.33

1.2.1.1 How many new courses are introduced within the last five years

Response: 58

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The efforts made by the institution to integrate various cross cutting issues are as follows:Environment education is a compulsory part of the Under Graduate program. In this subject, project is prepared by the students and class room discussion is conducted. M.A political Science student read the human right values as well as the environmental debates contents,similarly M.A. economics Student also read the environmental paper.These are the course material include in curriculum regarding the awareness of students in said issues.apart from that NCC, NSS wings and Red cross society conduct number of awareness programs beneficial to humanity with respect to social, economical, cultural, literal issues. For all these enrichment programs, college appoints various incharges to conduct the different works. The in charge professor conducts meetings and takes the important decisions regarding the enrichment programs.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 4.5

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Response: C. Any 2 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: D. Feedback collected

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 84.43

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
549	515	463	393	336

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
680	633	562	496	480

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
340	317	281	248	240

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

Institute identify to special educational/learner through classroom introduction, seminar conducted by student, experimental work and group discussion. Respond to special educational/learning needs of advanced learners through:

- classroom interaction, unit test and seminar presentation enables the teachers to identify the advance learners
- Gave guidance for reference books, extra classes, interactive sessions and class tests.
- Internal examination before annual exam
- Organize special lecturer by eminent person
- Providing Valuable guideline for competitive exam like UPSC,PSC,SSC,RAILWAYS,NET
- Give gold medal to meritorious student
- Extracurricular activity organize like quiz competition, debate, essay writing, speech etc.
- Library facilities are allowed to advanced learners.

- Government scholarship provided to economical weaker student
- Home assignment given to slow learner
- Extra classes, personal guidance and written class tests.
- Practical work, field studies are arranged

File Description**Document**

Any additional information

[View Document](#)

Link for Additional Information

[View Document](#)

2.2.2 Student - Full time teacher ratio	
Response: 541:4	
File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
Response: 1.05	
2.2.3.1 Number of differently abled students on rolls	
Response: 05	
File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>Our college vision is student centric education so all possible efforts are made to ensure their overall growth and development in a safe and educational environment. At the beginning of session admission committee form by the head of institution, those give proper guideline to newcomer student of which course is much beneficiary to future. Extra class, class test, unit test, seminar, practical session organize for grooming of student performance</p> <p>The College provides the learning facilities like efficient classrooms, well-equipped laboratories with lab assistants, well-stocked library with reading room to make learning effective. The PG students of Political Science, Economics and Commerce Departments undertake project work in their course. Project work is given to undergraduate first year student in environmental studies. Teacher always encourage student to learn as much as possible and solve their problem. They are encouraged to write assignment, practical work. Institute organizes co-curricular activity like quiz competition, general knowledge competition, debate, essay writing, poster presentation competition for improving the mental and academic strength of student. NSS, NCC, cams help student to develop participatory learning.</p> <p>College makes all the efforts to improve the creativity, nurture critical thinking and scientific temper amongst the students. College also gives a platform to learn new innovative and carrier orientated things</p>

during the session. The following work has been performed during last four years.

- Science department organize practical session to improve scientific knowledge.
- NSS wings do social and eco-friendly work throughout the session.
- Carrier orientation workshop on Mushroom cultivation was organized in session 2015-16, which is highly beneficial for rural area students and nearby farmers.
- Carrier oriented lecture and quiz competition are also organized which is helpful to improve the creativity.
- Project and field works are given to the post graduate students which is also valuable for future purpose.

College publishes annual magazine "Chitrotpala" in which students and the faculties participate through providing their views, literatures related to cultural, sports and other achievements. The overall magazine content contains all the activities

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 91.67

2.3.2.1 Number of teachers using ICT

Response: 01

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 1623:10

2.3.3.1 Number of mentors

Response: 01

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

creativity

Institute always keeps in mind that faculty and students are regularly exposed to advanced level of knowledge and skill, for that the following initiative taken by the college are:

1. Department regularly conducts class test, unit test and interaction times for the evaluation of blended learning.
2. Institute organize expert lecture time to time for update the views and thinking of student as well as staff.
3. Student use the library for the reading text, and reference books, student also read news paper for gaining the current issue of India and the world . That is the part of blended learning.
4. In the session 2015-16 College organize 2 national seminars and one national workshop for improving the level of curricular activity of student.
5. Faculty updates its knowledge through newspaper, internet facility and e-learning software.
6. B.Sc. IInd and IIIrd year Mathematics students study C and C++ programming during the curricular calendar. This computer programming knowledge is beneficial for future prospect

Innovative teaching approaches/methods adopted by the faculty are:

1. Teaching through green board is helpful for teacher and student to read and write of the topic.
2. Departmental seminar is the necessary part of the innovative teaching.
3. Lecture through LCD is the modern method of teaching.
4. Wall magazine is useful for the update knowledge of subject and current news.
5. Project work is the important part of curriculum.
6. Field work gives the real information of the concern subject.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 54.72

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 42.27

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	5	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 9.17

2.4.3.1 Total experience of full-time teachers

Response: 119

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from

Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.78

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

From the starting of the session, teaching staff tries to get the learning outcomes from the students. College conducts unit test, subject based seminar, awareness programs and internal exams to evaluate the performance of students in the class.

The college adopts manifold strategy for teaching learning and assessment in order to achieve the intended outcome. The internal and external assessment outcomes are communicated through report card. For the academic purpose in case of annual examination system, home exam is held in March. In case of semester system, class test/internal assessment/project works/seminars are held to assess the achievement of the students. They are evaluated on the basis of their performances. The results are reviewed by the students and the concerned teachers and special attention is given to the weak students.

The mechanism of informal communication and feedback obtained from assignments/class tests is communicated to individual students in class rooms. Department conducts Parent Teacher Meeting (PTM) to share the analysis with parents especially in case where student is failing from expected standard or potential. Re-orientation is given to the students at the time of semester report card distribution. Subject specific counseling is given to the students regarding their performance. The purpose is to raise the student's level of understanding of the subject. It increases the confidence students and prepares them to face the final exams with the fear and present scenario.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

There is a committee for internal exams in our institute. After evaluation, answer sheets are given to students. Results of each and every subject are made available to internal exam in charge. Records of unit tests and internal exams are maintained by him. The institute ensures effective implementation of the evaluation through staff council meeting and IQAC. There is no formative and summative approach for measuring student's achievement. In place of that class test, unit test, internal exam, special test for slow learners are conducted. Along with these, project work, guest-lectures are also organized. After every test, internal exam and seminar presentations, the topics are discussed in class and special instructions are given to weak and slow learner. For maintaining transparency, answer sheets of internal exam and tests are delivered to students so that students could discuss their answers and be assured that no partiality or favoritism has crept into evaluation. Extra attention is given to slow learners. Seminar, science exhibition, project work, interactive sessions is organized for their overall development. In practical assessment, we evaluate internal grading on the basis of their performance, discipline, seminar and project work.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The institute has the redressal cell for grievances regarding examination grades. The cell consists of Principal, Head of Departments (HODs), and Examination incharge. Students can apply to the cell for any issues in the Examination related grievances. The cell conducts a meeting and to hear students' concern and takes an appropriate decision which is binding on all. The redressal of grievances regarding evaluation

in both internal assessment and university examination is through the following process

The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are then displayed on notice board. If any discrepancy is noticed, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. Students are counseled by the faculty counselor, and remedial classes are conducted for students who have failed in the examinations. Students who are absent for internal exams due to genuine reason can apply for the computer-based test conducted by the university.

At university level: Students can express grievances by applying for the following evaluation procedure:
Re-counting: If the students are not satisfied with the marks awarded, they can apply for re-counting within a week from the declaration of results through the examination branch at the institution. The results of re-counting will be announced as per the university norms.
Re-evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.
Challenge Evaluation: If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the results. This evaluation process is carried out in the presence of student by two subject experts; one represents from the institution and other from the university.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Academic calendar published by university are made available to each and every faculty of Institute, according to which 4 unit tests and one internal assessment are conducted. Internal exams are taken in annual exam pattern so as to make students aware of the system. After tests and internal exams, results are shown to students and analyzed for their better performance in annual exam. University has started entrance exam in admission process in PG level and semester system is followed in it. University is in process of introducing semester system in UG level too. The college adopted the semester system however the process of entrance exam has not been implemented in PG level till now, although unit tests, internal assessments are conducted positively every year

The performance of the student is assessed on a continuous basis by conducting Internal and unit test exams per semester and year based on the university norms. The average marks are taken into consideration. In addition to the tests, assignments, mini-projects, and quizzes are also part of CIE. The

evaluated answer scripts are shown to the students to clarify their doubts about the evaluation process.

The academic schedule prescribed is strictly adhered by all departments. The college maintains a high standard through CIE and ensures end semester and practical examinations are conducted jointly by the concerned teacher and an external examiner appointed by the university. Schedule of the end-semester examinations and rules and regulations about evaluation of students under various courses are also included in the academic calendar.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Institution recognizes that to achieve the recuing outcomes teaching, learning and assessment process through college life and society. As the college is affiliated to Pt. Ravishankar Shukla University, Raipur, the basic structure of curriculum is prescribed by the University. But to make the education more relevant in the present scenario, the structure includes an academic calendar, teaching plans, staff council meeting, teacher's diary and examination calendar. There is an emphasis on academic activities, co-curricular activities and filed activities. The academic calendar gives the overall plan at the beginning of the year for academic and co-curricular activities. A balance is maintained so that academic and other activities do not clash with each other. Besides grades and marks, there are many awards and scholarships which acknowledge achievement of learning outcomes and motivate students toward higher bench mark.

Under the higher education authority, the college has proposed to start new courses such as DCA, PGDCA, M.Sc. (Mathematics), M.A. (Sociology). The purpose behind is to offer the students ample scope for employment opportunities including self-employment.

The college carrier guidance and placement cell organizes lectures and workshops to provide detail information regarding job awareness. Since the college coverage area is purely agriculture based rural area and employment based industries are in undeveloped condition, so the college is not able to do placement of the students till date.

The social relevance aspect of education is taken care by community oriented programs such as NCC, NSS and Red Cross. Through the activities in these units, the students are able to play an active role in reaching out of the society at higher level. The students develop the feeling of community welfare and their duty of contributing their best to the society.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

After each session the respective teacher and examination committee have a complete report of all the activities of the students i.e. marks in home examination, unit test, pre final exams, and lecture series. Faculty does formative assessment through tests/assignment/project/vice-viva/internal assessment; seminar papers, class discussion and the teacher analyze student's understanding and then replan the session. The teacher pays attention to the weak students. Monitoring is done by IQAC and Principal hold meeting with department and instructs them to make arrangements for further improvement.

Formative assessment methods are used to get feedback and replan lessons. The mission of college is preparing good citizen for society and overall development of student personality, also to make them academically strong with full of confidence having strong will power and to develop innovative initialization in works. The whole mechanism of college works in this direction through curricular, co-curricular, extra-curricular and other social activities. Achievers of these fields are honored at different platforms so that the other students are motivated in this direction.

2.6.3 Average pass percentage of Students

Response: 71.09

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 332

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 468

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.26

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 4

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	4	00	00

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

File Description

Document

Any additional information

[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.26

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 19

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college has research committee to monitor and address the issue of research. The committee always promotes and motivates the teacher to do good research work.

The following step taken by the institute for developing scientific temper and research culture and aptitude among students:

1. College keep in mind that scientific temper and attitude are the most significant value in modern education for that laboratory facility provided to the science student as well as environment project had to given in the student.
2. Science related talks and special class conduct by the department.
3. A project work given to the PG student for the improvement of research attitude
4. Student also encourages participating the seminar, workshop and conference.
5. Department conduct subject based seminar which is deliver by the students.

Institute has 12 Asst. Prof with the principal. Out of which, 4 are Ph.D. and doing their research work at its resources and 3 are pursuing their Ph.D. One major research project has been approved by UGC to the department of Physics. Principal Dr. Abha Tiwari actively do research work in Hindi subject and she has guided more than 40 Ph.D. students. Pt. Ravishankar Shukla University, Raipur which is the affiliating University provides best research facility for the teacher as well as student. Some of the teachers do research work in this university. College has properly organized the seminar and workshop that encourage the student and teacher toward active research work. This type of programme is highly beneficial for the institute and developing research culture among the staff and student. College always try to conduct the seminar /workshop/training for that proposals have been sent to the UGC and CCOST(Chhattisgarh Council Of Science and Technology) in recent three years. The aim of the institute is to make research orientated environment. College makes always effort to inviting eminent person, resource person and professor for giving lecture and giving remarkable talks on different subject that event will be highly beneficial for the student and teaching staff. Student asks their questions to the expert who come in the campus and also clear their doubts regarding the subject as well as discuss their future plans. The following personality visited in institute.

The following recommendations made by the committee

1. Project and field work has to given in the P.G students.
2. Research paper published by the faculty members.
3. Project submitted to UGC.
4. Infrastructure develops for active research.
5. Organize workshop seminar to promote the research work.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 5

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description

Document

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.25

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	0	0	0

File Description

Document

List of research papers by title, author, department, name and year of publication

[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.68

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The College sensitizes its staff and students to social issues and holistic development through the following:

- NCC, NSS and Red Cross Unit of the college sensitize staff and students on various socio cultural issues.
- College teacher gives valuable information to the student about issues of gender, inclusion and environment.
- Celebrating national/international days to sensitize the students and teachers regarding gender issues, like World Women Day, Anti-Dowry Day, World Environment Day etc. Various cultural programmes.
- Student union and NSS wing of the College organizes many programmes, like tree plantation in the college premises and in the surrounding area of the college Environment awareness is a part of syllabus in general. Environment project are prepared by the UG students.
- NSS wings do social and eco-friendly work throughout the session.
- Moral and ethical values are taught through NCC and NSS.
- Employable and life skill teaching is provided through training programs as Bonzai cultivation, plantation and many more.
- Career guideline Cell is established in the institution to give proper guidance and options to the students for their better career options.
- Community services with social awareness and development are conducted rigorously by the units of NCC, NSS, Red-Cross, Science Forum and the societies of Hindi Bhasha, Political Science etc.

In undergraduate and postgraduate seats are allocated to the differently-abled candidates. Fee concessions, government scholarships, various scholarships by the social welfare department and other grants are also made available to these students

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government

/recognised bodies during the last five years**Response: 27**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**Response: 22**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	3	0	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 69.39

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
532	424	471	370	332

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 5

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Govt Rajeev lochan college is spread over 14 acres with good sports ground and mini stadium in rajim chhattisgarh. Built in 1991 by PWD Chhattisgarh Government near the Mahanadi river. It is well connected with raipur railway Station and Raipur airport and is a cultural,holistic and historical hub. The place rajim is known as prayag of chhattisgarh.

Learning Facility

The college has small but sufficient equipped laboratories and classrooms and library with more 25000 books and bound periodicals.

Classrooms (total 20) of different capacities meet requirements of UG and PG students. Big classrooms are available for 80-100 UG(BA) students. For PG class size is about 20-30 students. Each classroom is comfortable furniture and adequate light. One classrooms are equipped with LCD projectors and Wi-Fi. One common seminar room are exist.

The academic programme of the college is run by good laboratory experience. To engage students to a variety of practical orientation, self-instructional, learner friendly modes, there are 05 laboratories.

The library is housed in a separate building. It has a small reading room (used for reading and some time it is used for seminars

One Faculty rooms for the 12 faculty members. These spaces enable good effective student teacher interaction. Faculty rooms have appropriate furniture and storage facilities.

One small Girls common room are exist where girls are read and sit fo various purpose.

In the beginning of session, principal, the head of the Institution, addresses to all the supporting staff and share suggestions. Janbhagidari meeting is also conducted for improvement of existing premises and enhancement of the infrastructure of college. College development committee is formed for the improvement of facility provided to the students.

In spite of limited infrastructure, college always attempts to ensure the necessary for the students. The following facilities are provided to the students:

- 1.Provides Green board for teaching purpose.

2. Appoint the guest lecturer, Janbhagidari teachers for teaching.
3. Departments organize seminars to improve the learning ability of the student.
4. NSS, NCC wings also contribute in co-curricular activities
5. Teaching through LCD projector
6. Computer based lecture, quiz competition, doubt classes are organized by the institution which is effective method for innovative teaching.
7. Organize internal examination, unit tests.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institute is focus on the overall development of the students and encourages them to participate in different sports and cultural activities. The Institute has 11 acers for outdoor games and 300 sq.m area for indoor games. Cultural activities are conducted in the open stage area within the campus and Below are various cultural and sports activities conducted in the institution

Sports and Games

The institute has developed the facility for sports and games Institute has employed a well-qualified sports teacher, who supervises students to actively participate in various sports competitions. Sports teacher trains the students in their chosen games in the time-slot allocated to them in the timetable. The institute has a spacious and well equipped indoor-sports room, where students can play games like chess and carom board.

An open play ground is provided for the students to play outdoor games such as badminton, kabaddi, kho-kho, high jump throw ball and cricket.

The institution encourages students to participate in inter-college, university-level, and state-level competitions. The institution organizes intra-college sports competition every year during annual cultural fest.

Cultural Activities

Cultural committee hosts different cultural event during the academic session, NCC and NSS wings also actively organize different cultural based event during the camp and the historical days. Students joined in these wings as per their interest.

The students are encouraged to actively participate and showcase their talent and skills. The activities contribute to bring out latent talent among students, which helps to build their overall personality by developing communication skills, leadership skills and team working skills. Students get to showcase their talents during competitions organized in

annual cultural fest. Students are encouraged to participate in co-curricular and extra-curricular activities in intercollege and university level competitions.

Detail Infrastructre for Sports	Area	Activity
Mini Stadium	60X80 meter	Cricket, football
Sports ground	30X50 meter	Athletics, NCC Parade,
Badminton Court	12X 6meter	Badminton
Indor Sports Facility	-	Chess ,Carom

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 01

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 49.88**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.055	0.4	1.0081	0.36	0

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

College has not automated Integrated Library management System. Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, quotation is called from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment**Response:**

Govt.Rajeev Lochan College library was instituted with the inception of college in 1972. It started with few gifted books and today it has more than 27,000 books (Text and Reference) in its collection. It has rare collection of books, reports and other knowledge resources. Library has a specialized collection in the area of Art and its allied areas. It is extensively used by student from all over the teaching and non teaching staff.

Library is known for its collection of rare old edition books in the area of Political Science, Sociology, History, Hindi Literature, Chemistry, Botany, Zoology and Hindi language. Old competition books are also collected.

Manuscripts- Nil

References-Yes

Reprography-

ILL (Inter Library Loan Service)- No

Information deployment and notification- Yes

Download –Yes

Printing –No

Reading list/ Bibliography compilation- No

In-house/ remote access to e-resources- Nil

User-Orientation and awareness- Done

Assistance in searching databases-

Inflibnet/ IUC facilities- Nil

Total Area of the Library- 40 x 60

Total seating capacity- 60

Working hours: On working days: 10.30- 5.30

On Holidays: Close

Before Examination days: 10.30- 5.30

During vacations: Close

Layout of the library - Individual reading – Nil

Lounge area – Nil

Browsing and relaxed reading- nil

IT zone for accessing e-resources- Nil

Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, quotation is called from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

OPAC- Nil

Electronic Resource Management package for e-journals-Nil

Federated searching tools to search articles in multiple databases- Nil

Library Website- Nil

In-house/remote access to e-publications-Nil

Library automation

Total number of computers for public accesss-02

Total number of printers for public accesss-01

Internet band width/speed-7.1 Mbps

Institutional repository-Nil

Content management system for e-learning-Nil

Participation in Resource sharing networks/ consortia (like inflibnet)- Nil

Average number of walk-ins- 60-70

Average number of books issued / returned- 800

Ratio of library books to students enrolled -24

Average number of books added during last three years-

Average number of login to OPAC –Nil

Average number of login to e-resources-Nil

Average number of e-resources downloaded/printed-Nil

Number of information literacy trainings organized- Nil

Details of weeding out (books damaged beyond repair) of books and other materials –

From 2010 to 2012- 122 books

From 2013 to 2014- 2992 books

Manuscripts- Nil

References-Yes

Reprography-

ILL (Inter Library Loan Service)- No

Information deployment and notification- Yes

Download –Yes

Printing –No

Reading list/ Bibliography compilation- No

In-house/ remote access to e-resources-Nil

User-Orientation and awareness- Done

Assistance in searching databases-

Inflibnet/ IUC facilities-Nil

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.76

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.05346	1.49545	0.91640	2.93401	1.08179

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 7.71

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 12

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution makes possible efforts to facilitate the use of ICT resources. The following works had to be done for the development of ICT in Institute:

1. Within Physics lab, there is small Computer lab available for the practical works of the students. Here 3 computers are available for practical related to C language programming. Every year institute purchases computer and its accessories for the development of ICT.

2. Wi-Fi facility is provided to the non teaching and teaching staff. This is the necessary need of modern perspective.

1. The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process

2. LCD projector is also available in the college which supports the advanced technology of modern teaching methods. In lectures, seminars, workshops, etc, the LCD is used.

3. During the session, computer based lectures are organized for the students.

6. Teaching and non-teaching staff works with their smart phones and update their knowledge.

7. The Institution updates its website regularly.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 1623:8

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 41.28

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.60	3.22	1.04	7.47	1.2

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Institute maintains physical and academic facilities for effective

teaching and learning. The available infrastructure present in Institute is very helpful to improve the academic growth. Institute run B.A., B. Com., B.Sc., M.A. (Hindi Literature, Economics, Political Science), M.Com. courses. College has 15 classrooms, so department manage the teaching rooms according to the time table. At the time of session start, a different branch forms the time table. Science department conduct practical classes regularly to improve the scientific temper and experimental fact of the student. One small seminar hall exists where seminar, debate, lectures are conducted. Separate library building available is available in the college campus where approximately 27000 text and reference books are maintained. College ensure the mental, physical, academic, cultural and sports activity to its best possibility. College always keep in mind that the infrastructure improvement is the main target for the student as well as college staff. Janbhagidari samiti also help to release the fund for the improvement of infrastructure. For improvement of cultural and literature capability of the student, college conduct event

and give prize and rewards. Some of the students participate to district level, programme and Kumbh mela at Rajim. Gold medal distributed to the meritorious students.

College has acquired sufficient sports equipment. It has large playground for different sports activities, separate ground is also available for cricket and football. A badminton court is also developed within the campus. Equipments for Indoor games as Chess, Carom board, badminton are available in the college to encourage the sports spirit and the activities amongst the students.

The following activities have been done in last four sessions for the improvement of the infrastructure:

1. Classroom and staff room floor covered with tiles.
2. One small seminar room developed
3. Labeling of the sports ground
4. Boundary wall, cycle stand, Fee counter stand are in process of construction in the campus.
5. College has Wi-Fi network
6. Organized workshops, seminars
7. Utilized the funds provided from the state government.
8. Water purifier set upped in different places.
9. Tablet distributed to the final year Undergraduate and Post graduate students under the “Yuva Suchana Kranti Yojana” scheme of State government.
10. Small Girl’s common room is under construction.
11. Furniture (Chair, table) purchased for reading purpose.
12. Enhancement of laboratory equipments for science students.
13. Wall magazine distributed to different faculties.
14. Organize cultural,
15. Computers, LCD projector provided to students as per requirement of modern teaching.

Laboratory

The institute depend on the state govt budget allocation. The calibration of equipment is done for the needs of department. The computer, photocopy machine, printer water cooler, electric instrument repair time to time with the help of PD fund and janbagidari fund. College had got UGC fund for the utilization of the improvement of the existing premises. the physical verification committee formed by the head of institution for the verification of different existing premises in laboratory. Committee give the reports to the principal and major step taken by the staff council member toward the maintains and utilization of physical and academic facility.

Library

A library committee is formed in the starting of every session in the college. The incharge and members of the committee make rules and regulations for the students and others to help them in better execution and utilization of library.

Total Area of the Library- 40 x 60

Total seating capacity- 60

Working hours: On working days: 10.30- 5.30

On Holidays: Close

Before Examination days: 10.30- 5.30

During vacations: Close

Library collects the data of number of students under SC, ST, OBC, BPL categories of new admitted students every year and sends it to Directorate (Higher Education) to ensure the purchase and use of current titles, print and e-journals and other reading materials. The office then sanction budget based on these data for the purchase of books every year to the college. After then the Librarian asks for the list of requirement of text and reference books from each department. Based on the requirement, quotation is called from various publications and the books are purchased from the firm having the minimum cost and fulfilling the needs of the college.

Sports Room

Institute maintains sports facilities through regular monitoring of the equipment for indoor games and outdoor sports. The institution has a well-maintained infrastructure

for sports like cricket, kabaddi, khokho, volleyball, throw ball and badminton.

Computers

The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, Xerox machines, Bio-metric machines) are provided with UPS systems to avoid any damage during power outages.

Classrooms

Principal has appoint the in-charge of non teaching staff to supervise regularly maintains the boards, benches, fans and lights of the classroom

Transportation

There is no available facility in the institute

Electrical

The following step taken by the institute for the maintenance of electrical equipment

1. All the computer sets plugged by UPS and antivirus installed in each set
2. the college has three phase electric system and separate transformer is situate in near to college building.
3. One submersible pump fiited in the cricket stadium which is placed back side of college building and proper water supply are in college campus
4. The electronic equipment of the department of physics had been handled carefully and kept in proper place.
5. College has also contain fire distinguishers for safty purpose
6. College also acquire LCD projector and camera which could be used for special function

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 88.05

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1313	1382	1323	988	940

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 2.45

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
40	92	53	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.98

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	2	5	4

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 15.6

5.2.2.1 Number of outgoing students progressing to higher education

Response: 73

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 22.86

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	4	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	21	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Yes, college has a very active student union.

Office bearer and Selection: The student council is elected through election for an academic session. A returning officer is appointed by the Principal. The elections are conducted as per the guidelines of affiliating university. The principal of college is the president of council by virtue of post. It has a student council in charge appointed by Principal. The office bearer of the council is elected by the voting of general candidates (regular students). The class representatives are elected by the voting of particular class students. The council consists of 18 members as office bearers- President, Vice President, Secretary and Joint secretary.

Activities: The student council consists of both boys and girls students from all streams of college to represent the whole students. The members as class representatives act for running the day to day affairs of the college. The major activities of union include organization of annual sports, conduct of annual cultural programmes. The union also arranges social awareness activities as “Run for unity”, “Swachhta Mission Campaign”, “Environment Consciousness(ban of polythene in daily use)”, etc.

In meetings of different committees, the members of student union are included for sharing their problems and suggestions. The union plays an active role in all co-curricular and extracurricular activities of college. The members meet the Principal frequently to provide and discuss the feedbacks on various college matters. The same is reviewed and appropriate action is taken by the management to improve the conditions.

Funding: There is no external funding for the council and the college provides them with the same by “Student Union Funds” on the basis of the requirement.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 18.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
08	08	07	06	06

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association :- It is a mile stone for the student's mutual participation for their view building on broad available and latent opportunities that our college has organized "The Alumnus". An Alumni Association is an association of graduates or broadly of former students (Alumni) today Alumni relation is an important part of an institution advancement activities for many reasons. Alumni are an institution of most loyal supporters. Alumni are often in the position to engage the expertise of the institution in their professional lives, these association often organized social events, publish magazines and raise funds for organization.

Alumni are able to help out college in multiple ways, they can help thought mentoring, networking and traditions. Whether college or high school, alumni are important through their support of the future. The students need help from alumni.

The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our organization. Alumni association exist to support the parent organization's goals and to strengthen the ties

between alumni, the community and the parent organization .

As our college belongs through a small city area where much unity and mutual conversation for knowledge, support and development are required, the alumnus of the college provides the adequate platform for the above objectives.

- - to keep a roster of all alumni of college and their pertinent data .
 - maintaining the updated and current information of all alumni .
 - to encourage foster and promote close relation among the alumni themselves .
 - to promote a sustained sense of belonging to the alma mater among the alumni by being in regular contact them .
 - to provide and disseminate information regarding their alma mater, its graduates, faculties and students to the alumni .
 - to assist and support the efforts .
 - to guide and assisted who have recently completed their course of study of the college to keep them engaged in productive pursuits useful to the society .
 - to provide a forum for the alumni for exchange of ideas on academic , cultural and social issues of the day by organizing and coordinating reunion activities of the alumni .
 - to led the alumni aknowledge their gratitude to their alma mater .
 - provide opportunities to contribute to society .
 - secure the active participation of alumni .
 - foster sense of belonging to the associate .

the alumni association achieves these objectives by staging an annual programme of events and reunion thought communication. The registration process for the Alumni is in under process and the nominal charge for the membership of Alumni is rs. 100.

The get to gather of Alumni creates a forever bond among students and with the college which tends to the way for mutual help and support and give a platform to the students who are willing to serve the college and society.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response: 1**

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

(i) The Principal, being the head of the college, is the chief of administrative and academic activities. The Principal and all the faculty members work together as a team and ensure smooth and effective working in the institution.

The Principal

- Takes meeting of staff council frequently in which the staff members can discuss important reforms for the benefit of institution. Novel ideas are always welcomed by the head.
- Ensures regular interaction with the students and that the classes are being conducted properly and timely.
- Principal, faculty members and office staff works as a team. A number of committees are formed for the smooth running of the college.
- The departments organize seminars, workshop, conference, focus on group discussion with university, directorate, teachers and students.

(ii) The action plans for all operations and incorporation of the same in to the institutional strategic plan are formulated on the basis of academic calendar of state government/university. On the basis of institutional academic calendar, the departments prepare their own academic calendar. Keeping in mind:

Feedback from stake holders, students.

Result analysis of the departments

The faculty actively participates in academics and personal counseling of students.

(iii) Interaction with stakeholders:

There is a alumni association and Janbhagidari samiti. The regular meetings are arranged. Parent-Teacher Meeting (PTM) is also arranged in every session. Workshop, programme is organized for student and faculty members.

(iv) Each department takes extra care to facilitate knowledge bases learning. Some lectures related to the background and understanding of subject is also arranged by the departments. To keep pace with the global needs audio-visual aids and internet facilities are added to update the students.

(v) Reinforcing the culture of excellence

The college tries to develop personality of student by means of good education and co-curricular activities. Skill development programs are constantly organized. Audio visual method of teaching is used. Many societies as Red cross society have been formed. Awareness programmes are a regular feature of the college in this regard.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management**Response:**

Yes, College has formed staff council, student union and number of committees for the proper and smooth implementation of Leadership and management. Principal delegates the administrative power to the in charge teaching faculty of concerned department. The financial power is contained with principal desk. The different committees suggest and recommend the decisions regarding every aspect of curricular and co-curricular activities to the head of the institution. Proper ways are adopted to manage the activities within the college. The formal mechanism is followed by the Institution regarding delegation of authority and power. The function of delegating depends on the demand of situation and decision of the Principal. There are number of committees existing in the institute as UGC, NAAC, IQAC, cultural, sports, library, discipline etc. These committees' does work and intimate to the Principal time to time.

College always encourages and promotes a culture of participative management.

In the annual function, sports activity, seminars, workshops, student union election, tablet distribution program, etc., college staff take active part and also control and handle the situations. The teaching and non-teaching staff works together in every occasion. The college has developed the group working culture and always makes effort to do necessary work with the said plan. In the process of making SSR (Self Study Report) for NAAC accreditation, a committee of 8 teaching staff has been formed which is a good and present example of participative management.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Head of the Institution is committed to promote academic activities and overall development of its students, faculties and office staff. To ensure quality of student utmost priority is given to the following areas: Academic excellence, discipline, health and hygiene, conservation of environment, leadership qualities, social extension activities and cleanliness of the institution premises. For the motivation of students, medals and scholarships have been given in the field of academics and sports. In the academic units, teachers are encouraged to participate in seminars, conferences, workshops and orientation, refresher courses to update their knowledge.

The perspective institutional plan is developed following the procedure of involving the teachers, students and members of the various committees of the college. The college in the field of academics has going to start Post graduate course in Mathematics and Sociology, PGDCA in the near future. Girls common room, cycle stand, canteen, botanical garden are also developing in the campus. To upgrade the infrastructural facilities, our future plan is to establish auditorium, staff quarters and hostel for students.

The principal is the head of the institution. In addition to the teaching departments, there is a sports officer, office staff is there for official purpose, lab. Technicians and attendants are there in the Science departments. There are peons and sweepers too.

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra curricular activities, examination, safety and security of question papers, annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways viz meeting with related committee members, general meeting of staff council, Meeting of Jan bhagidari smiti. Decisions taken are noted in concern register signed by the members present in meeting.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The head of the institution, Principal regularly monitors all administrative and academic units. This time to time monitoring and evaluation of policies and plans of the e institution is very essential for effective

implementation and improvement.

The activities of the institution can be categorized under following points.

1. Administrative- The Principal, being head of the institution, looks each and every aspect of administration through different committees. Administrative work is distributed to the committees. At present, following committees are working in the college:

Monitoring Bodies- Planning and Evaluation Board, Internal Quality Assurance Cell (IQAC), UGC cell.

Regulatory Bodies- Governing body, Janbhagidari committee, Amalgamated fund committee, Anti ragging cell, Right to information cell, Sexual Harassment cell. Principal is the chairperson of Academic council and secretary of Janbhagidari committee. The academic council ensures timely implementation of academic policies

The principal is the head of the institution. In addition to the teaching departments, there is a sports officer, office staff is there for official purpose, lab. Technicians and attendants are there in the Science departments. There are peons and sweepers too.

Decision for regular/ stated work is taken by the Principal as per government rules. Other decisions as matter related to infrastructure development, curricular activities, extra curricular activities, examination, safety and security of question papers, annual function, annual sports, admission, appointment of guest lecturers etc are taken in many ways viz meeting with related committee members, general meeting of staff council, Meeting of Jan bhagidari smiti. Decisions taken are noted in concern register signed by the members present in meeting

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The various strategies are framed by the college which enhances the quality improvement. Apart from lecture methods of teaching, group discussion, debates, tutorials, class seminars, LCD projector, OHP teaching etc. are adopted for proper understanding of the subjects. Periodical internal assessment is done. The faculty members of various departments participate actively in academic programmes like seminars, refresher courses, orientation courses etc. Regular monitoring is done through checking of teacher's daily diary.

Research and /development:

The college encourages the teachers for research work and paper publication. Faculty members are encouraged to organize and attend seminars, conferences and workshops. The students are encouraged to undertake community oriented activities like social work, health and hygiene awareness, adult education and literacy, environmental awareness. Sport activities are encouraged to participate in them.

Community Engagement:

The students get chance to interact with the community by participation in organizations like NCC, NSS, Red Cross society. Students get training to develop discipline and dedication. The institution arranges Parent-Teacher meet in every session. There is a eco-club of Bioscience students who do tree plantation in college and nearby villages.

college always encourages and promotes a culture of participative management.

In the annual function, sports activity, seminars, workshops, student union election, tablet distribution program, etc., college staff take active part and also control and handle the situations. The teaching and non-teaching staff works together in every occasion. The college has developed the group working culture and always makes effort to do necessary work with the said plan. In the process of making SSR (Self Study Report) for NAAC accreditation, a committee of 8 teaching staff has been formed which is a good and present example of participative management.

College has formed staff council, student union and number of committees for the proper and smooth implementation of Leadership and management. Principal delegates the administrative power to the in charge teaching faculty of concerned department. The financial power is contained with principal desk. The different committees suggest and recommend the decisions regarding every aspect of curricular and co-curricular activities to the head of the institution. Proper ways are adopted to manage the activities within

the college. The formal mechanism is followed by the Institution regarding delegation of authority and power. The function of delegating depends on the demand of situation and decision of the Principal. There are number of committees existing in the institute as UGC, NAAC, IQAC, cultural, sports, library, discipline etc. These committees' does work and intimate to the Principal time to time. Eco club and minor research project process is well going and effective work on this college

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

1. There is a provision of GPF, CPS and group insurance scheme.
2. Teaching staff are allowed to attend staff development programs like orientation and refresher programs.
3. Teaching staff are also allowed to attend and conduct seminars, workshops, conference, and symposium.
4. Non-teaching staff are motivated and allowed to upgrade their qualification.
5. Festival allowance for non teaching staff.
6. Provision of dress material and washing allowance for class forth employees is available.
7. There is a provision of medical reimbursement for teaching staff.
8. 45 day miscarriage leaves for female staff and also provides 180 day maternity leave for female staff.
9. 15 day paternity leave for male staff.
10. They avail 13 C.L.3 O.L. for teaching And nonteaching staff.
11. 30 day EL for nonteaching and 20 day EL for teaching staff.
12. All gazette and 3 local holiday every year.
13. Ex-gratia grants payment in the death of any regular employee.
- 14 All the non doctoral teaching faculties are encouraged to get Enrolled for Ph.D Programme.
15. Wi-Fi facility provided to the all employee.
16. Celebrate the birthday of the employee.

In every session, generally CL and OL are availed by hundred percent of staff members and 3 female staff members have availed maternity leave during last four years.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 20.91

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	1	02	1

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

File Description	Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 28.94

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	2	6	03

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Institution has not adopted performance appraisal system for teaching and non teaching staff. College administration always encourage teacher and nonteaching staff for the better work.

Our institute is a government organization; performance evaluation of faculty is done by self assessment Performa, prepared as per the guidelines of UGC. Through this PBSA system filled by each and every faculty, they score API marks, which form the basis of promotion. This system of evaluation and analysis motivates each and every faculty to upgrade their teaching and research.

In the beginning of every session, meeting hold by head by institution, academic performance and involvement in cultural and administrative activities of every faculty are reviewed. On the basis of their performance different committees are assigned to each and every faculty in the new session. Their

performance is communicated in staff council meeting by the Principal and by peers. Verbally, if needed, there notices are circulated for improvement.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal audit is done by staff members at college level. They verify the cash books. The external audit is done by auditors form the accountant general, govt. / departmental auditors and chartered account. The audit is also done by the departmental auditors. In general, audit is carried out at the end of each financial year in case of routine annual allotment. The audit of non government financial accounts like Janbhagidari is carried out by hiring a Chartered accountant. Govt. audit has been done till 2014.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The equipments are maintained by the individual departments. They maintain stock register of various equipments. The equipments and other facilities available in the departments are used by the teachers and students as and when they are needed in day-to-day classes, for research projects, and in organizing seminars/workshops. Teachers and laboratory attendants guide the students when the equipments are used for practical classes.

The maintenance and repairing work had to be done by PWD because institute is govt organization.

The budget allocation by the state govt and ugc will also helpful for the development of facility. This fund is governed by the head of the institution.the financial support also comes from the janbagidari fund.college always ensure and keep in mind for the utilization of the financial fund. IQAC, staff council and student union demand the fund which require for the teaching and other activity

The following work had to be done in last four year by the PWD and janbagidari samiti.

1. renovation to the classroom Flores
2. Girls sitting area
3. Stage for annual function
4. Cycle stand formation
5. Small seminar hall construct

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC ensures the proper implementation of academic calendar. As per the suggestion of IQAC, a feedback analysis committee is formed to review the feedback received from students. Appraisal report of non-teaching staff is received from head of the department /head clerk. Attendance registers and daily teaching diary is maintained. The examinations are held quite smoothly by the active participation of the staff. Evaluation of teaching / learning is done by means of unit tests, quarterly and pre-final exams. The teachers have been quite supportive to the academic need of the students by offering them laboratories, sports and extension activities etc.

Many of the teaching staff and students are members of different Committees pertaining to different activities. The decisions pertaining to important issues are communicated to the teachers by the principal and the IQAC committee, who in turn communicate them to the students.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution has effective mechanism which continuously reviews the teaching, learning process through its academic council, planning and evaluation board. IQAC form policies, action plan and review the overall performance. The teaching learning process is also reviewed on departmental level. The following methods are used to monitor the process.

- 1.Prepare an academic calendar, which defines teaching plan, departmental plans and examination schedules.
- 2.Hold departmental meetings to review syllabus completion.
- 3.Hold meetings to review performance of student in internal assessment attendance.
- 4.Feedback forms for students and parents are available in Institution.

The institution has effective mechanism which ensures that internal quality assurance mechanism are aligned with the requirements of the relevant external quality assurance regulatory authorities. The directives of state government affiliating university, National Assessment and Accreditation Council (NAAC), University Grants Commission, Supreme Court decision is followed to ensure quality assurance. The IQAC committee held regular meetings and decision taken are implemented. The quality assurance policies, mechanism and outcomes of Institution are communicated to stakeholders through frequent convenes meeting of governing council and Janbhagidari committee and apprises them about the working of the Institution. Policies are communicated and discussed in the meeting of staff council. Written notices are also put up to make the messages known to the staff in a formal and systematic way. Written notices also play an important role in informing students about the various policies of the college. Students get information about the classroom, college, courses, rules and regulations. Parent- teacher meetings are held time to time in which the information about college policies, plans and performance of the student is provided.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

Some improvement made in the college follow as:

- 1.Orientation for the newly admitted students of the college is an annual feature. The students are acquainted with the rules and regulations of the institute. Orientation helps the students to adjust in the new atmosphere.
2. College has an anti-ragging cell and anti-female oppression cell. Anti ragging committee ensure that no incident of ragging happens in the college premises. Fortunately there was no report in the case of ragging and women harassment from its establishment. The reason behind it is the harmonious and devoid of discrimination atmosphere in the college.
- 3.Main purpose of various committee and societies is overall development of personality of the students along with the development of their sense of responsibility towards the society. Under the state government policies, the college tries to groom the personality and overall development of the students.
- 4.College has a very effective feedback system from parents, Alumni and students. This feedback acts as a guideline for the faculties and there is always chance for them to improve their performance and strategies.
- 5.Increased access to community activities ids carried out by the college annually as – Blood test Camp, Eye test Camp, Sickle cell, Anemia test etc. NSS volunteers have been regularly participated in voter awareness (SWIP) rallies, de addiction rally, AIDS awareness rally, hand washing training programme, sanitation and hygiene awareness among villagers, workshop, seminar and other social issues.
- 6.The college website displays all important information which helps students in admission.
- 7.Department collect feedback from students on the teaching methods used and suggestion made are taken into consideration. Conducting Parent- Teacher meeting to update the parents about the performance of their work. All these practices help in maintaining healthy relation between parents, students and teachers.
- 8.Seminars are held weekly where Post graduate students present papers on any subject related topic and its judged by internal subject teacher. College have annual magazine which act as a platform for students to express their creative talent, boost their confidence, enrich the learning experience and prepare them to face the challenges in future.
- 9.Commerce department carry out economic survey in order to understand economic activities, popularity of product, turnover of firm, company and other activities and understand the statistics of sale and balance sheet.
- 10.Some experiment have also been made by Physics department like “Aao jaane bhautik ko”. In this experiment trying to explain Physics in general by teacher and students.
- 11.Black boards were replaced by green board.
- 12.The Alumni association has a number of meetings to encourage ex-students to stay in touch with their alma mater. Alumni data base is updated and computerized.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 3

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	0

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Safety and security – Women’s cell and grievance redressal committee (WCGRC) has been constituted in the college under “The Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act 2013”. Referred to as the Act 2013, WCGRC meets on need basis to address any complaints from students, teaching staff and non-teaching members and takes necessary actions. The college has a zero tolerance policy towards any such transgression. The college is committed to provide a safe and conducive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity.

Anti Ragging Committee is formed as per the UGC guidelines. The students of the entry level sign an affidavit and submit to the university about non-involvement in ragging activities. Anti Ragging Committee and Squad make sure that there are no intense ragging anywhere in the campus. Anti Ragging posters are prominently displayed at all prominent places within the campus with women help line number prominently displayed and UD ordinance is strictly followed. ID card is

mandatory for enter in college premises.

Common Room – There are separate toilets for Ladies, gents, teaching staff and students. There is a spacious common room in the college building. The college has provided all the students a safe and comfortable environment and a zero ragging and no smoking zone. The college is managed by the committee which is constituted by the staff council of college and executed by the Principal with college staff.

Counselling – Personal counseling is being provided to the students for solving their problems and questions. This personal counseling is giving good results due to many ladies teachers working as personal counsellor available who are helping the girls personally.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 176.4

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 5.08

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 8.957

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 176.4

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

College always keep in mind that the solid waste is degrade properly for that waste is thown in the small tank and the outside the specific area build by the nagar panchayat rajim. nagar panchayat moter vehicle collect solid waste everyday.college try to locate solid waste around the college campus and within the campus and find the location where it can be degraded.

Indiscriminate use of chemicals is discouraged during practical classes and college does not have permission to use radioactive substances in its laboratories.proper drainage system made in the chemistry practical classes.

Student of the college itself try to make and redy for use the electronic damage intruments.Student itself use and maintain sound system\,projector,computer, printer and other useful elctronic things.Electric wiring and maintance has also be done by the student.Fitting and make the damage of the submarsibe pump also can be done by student.

NSS and NCC wing of the college is very active to encourage the student and college managemant for soild and liquid management.every week that wind do some new kind of activity toward the management of waste thing and substance.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

Large green area of the college campus allows for percolation of water into the soil thereby facilitating recharging of underground water reserves. College only uses non-potable water provided by PWD for

maintaining gardens and plant. Rain water harvesting is being practiced in the new building. Water table level is high and buildings need to be protected against rising. The old building of the college is constructed in 1991 at that time the rain water harvesting system was not constructed. Now college has plan to use rain water in old block and write a letter to the PWD for constructing rain water harvesting .

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The college has over 30% covered with plants and trees it also has big play ground for sports. Around these trees were planted. To create consciousness and awareness among students eco club named as **Save Tree** and **Save Environment** has been established. Apart from this plantation through N.S.S, N.C.C is carried out in the campus to support carbon neutrality to reduce carbon content Students and college staff are using bicycle to make campus pollution Free zone.

(a) Bicycles: 75% students are using bicycle. College provides a separate corner for parking the bicycles. 2% bicycles are used by non-teaching staffs too.

b) Public transport: The teaching staff and non-teaching staff are using avail public transport for commuting through and from college. 3% of teaching staff using their own private car are provided parking space in the parking lot around the college. Since college is situated in rural area students are using bicycles.

Pedestrian friendly road: the college is surrounded by wide walking track is available.

- **Plastic free campus:** the college has been declared plastic free zone and smoke free zone. students instructed to avoid use of polythene and are made aware to drastic consequences man will has to face if we do not make efforts to protects the environment .The college has small garden with a variety of medicinal plants. Campus garden committee as (save tree and save environment) make consistent effort for the maintenance of greenery in campus and organised competition such as **poudha lagao** and **slogan writing**.
- **Paperless office:** to make this endeavour admission process is online so as to minimise paper work. hand written projects are acceptable from the student to save cartridges and carbon usage
- **Colour printing** is generally avoided. Mostly office work is computerized

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.69

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.0129	0.0159	0	0	0.1247

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 5

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: No	
7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years	
Response: 54	
7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years	

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institute celebrates day of national importance like Independence day and Republic Day with fervour and festivity. Death and birth anniversaries of great personalities, important day of national and international events also celebrated meaningfully. The institute celebrate these days of national importance to recall the events or contributions of our leader in building the nation.

Cleanliness drive or swachhta Abhiyan has been organised by the Rajeev Lochan College on 2nd October (Birthday of Mahatma Gandhi, where all the members of college taken oath of keeping clean college campus and building.

Focusing on the unified diversity of the nation, the government has announced the birth anniversary of Sardar Vallabh Bhai Patel on October 31st to be celebrated as Rastriya Ekta Divas (National Integration day) every year on the occasion, college also celebrated Ekta divas in the college. On 5th September, the college celebrated Dr. Radhakrishnan's birthday as teacher's day with great fervour. The student organized a cultural programme for the teachers and staff. NSS day was celebrated on 24th September in every year, in which the various event organized by NSS Unit of college. National cadets corps (NCC) Day is celebrated every year on the 4th Sunday in the month of November. National Youth day is celebrated on 12th January, being the birthday of Swami Vivekanand. Government of India declared this day as national Youth Day and every year college celebrated national youth day.

On the 21st June "Yoga day" is celebrated in our college.

On the 5th June "Environment Day" is celebrated in our college.

On the 28th September "Strike Day" is celebrated in our college.

The 125th birth anniversary of Dr. Bhimrao Ambedker the Constitution day is celebrated.

On the December 1st "AIDS Day" is celebrated. On the occasion an awareness rally was organized and an essay competition held.

On the date July 26th the Establishment day of our college celebrates every year in the college.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, the entire syllabuses are available on college website; financial audited report also shown in website. All the current activity and their processes, including admission, examinations, guest teacher selection, scholarship information ,NSS,NCC, Red Cross and other useful information is posted on the college website notice board as well as the college notice board. All the RTIs question replied by college and give the copy of the applicant. The admission process at the graduate and post graduate levels is transparent and well organized by the Pt.Ravishankar Shukla university Raipur for the College. Throughout the admission process, publicity is ensured through Website and Help Desk, assisted by teacher. The process is absolutely transparent and follows all the norms and procedures laid down by the University and chhattisgarh government. For public dealing, there is a grievance committee formed. Minimum disclosure information has been duly uploaded on the college website. Further, the different academic committee of the college has recommended having one written assignment and the other as a test for conducting internal assessment. Dates for the submission of internal marks are notified on the notice board and faculty accordingly announces the assignments. Students are asked to sign in the internal assessment list once they are satisfied with marks. Internal assessment marks of the students are displayed on the notice board for fifteen days before their signatures are taken at the end of semester.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Best Practice

Title - To teach student how to create Email id.

Objective of the Practices- Learn how to create email id and its password by all the students that it can be used in different purposes. It was even more than just having an email; its aim was broader and more vibrant which was ultimately empowering the human resource of college stronger and confident.

The context –The students had to be grouped separately by class and faculty wise after that they had to be thought how to create emailid and its password by teacher and senior students, the students had to be practiced by sending mail to each other. Our College conducted an empirical survey what is the necessity for participating in front row of education. We concluded that using internet is the major source of gaining knowledge and using faster service of this technological era. Each and every website, application needs e-mail to login, even the first requirement of mobile handset or laptop is an e-mail to register. It was a primary necessity having an e-mail to being familiar with new tech internet.

The Practice- First the students divided into different classes and faculty after that they got learning for a week from 03.10.2018 to 09.10.2018 by teachers and senior students almost two hundred fifty students learnt to make email id and password in this training program. The course module was made clear and stepwise that an unfamiliar person can read and learn easily. The Course was theoretical along with extensive practical classes and self-practice.

Evidence of success –Almost two hundred fifty students have their email id and its password in present. Now the students are using it in a very convenient manner. The college has an individual e-mail id which is available to them for and query. We are collecting their e-mail and mobile numbers for future contacts when they would be able for alumni. Which would be make our college family stronger and wealthier in terms of human resource.

Now a days the students of college using frequently their e-mail for login in various essential websites and mobile applications. They are now sending messages through e-mail by which they are saving much time respectively old-time consuming processes. Now they are using other features of mail like contact list which is creating more management and they are understanding how a good process could be faster, better, safer and easier. Along with all of these an email is going to change their life drastically because it's the key of all other scope and convenience like learning better, applying for a job, financial transactions, sending and getting information from their desired person and institution and many more which are being entered in their own and their surroundings gradually.

Problem encountered and resources –During this training all the students could not attend and some students did not even have their own mobile for making in their email id. Due to the lack of awareness of uses and need of technology it was a little difficult to being self-motivated for becoming a part of the training. Along with this, lack of availability of infrastructure and technical lag were other problems which were had to be solved.

Students that it can be used in different purposes. It was even more than just having an email; its aim was broader and more vibrant which was ultimately empowering the human resource of college stronger and confident.

2. Best Practice

Title - Msc.III and IV sem Physics student teach and trained MSc. Ist, IInd and BSc III maths group student.

Objective of the Practices - Department of Physics aims at developing character, scientific approach, research orientated knowledge, teaching ability, theoretical knowledge, the spirit of confidence and ideals of selfless service among the young students. Further, it aims at creating a pool of organized, trained and

motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. It also motivates the young students to explore the knowledge of physics in daily life.

The Context

Untoward situations never come with prior notice. In the college MSc.Physics course was started in 2017-18 session at that time only one assistant prof. work as the permanent teacher and only one regular post sanctioned by the state government. BSc.Maths,Physics and Chemistry course already run from the session 2001-02. The Department facing difficulty to teach Undergraduate and postgraduate physics. Physics Department as practiced in Govt.Rajeev lochan College is all about rising to the occasion and be prepared to face problematic situations at a very short notice. In preparing the students to join to teach BSc.III physics paper and MSc.Physics paper, student motivating them to take up the rigors of this subject for the good knowledge of physics and themselves is one of the major challenges.

The Practice

MSc.Student lekhran verma,Hema sahu ,Shoheb and sonal Pandey was take the challenge to teach MSc.Ist semester paper electronics,mathematical Physics and BSc.c programming theory and practical part.Those student came college before the college class schedule and take the class.All the student itself decide which day and which time the class was taken.The practical session of electronics ,Digital electronics ,fortron language and c programming work was complete by these student.those student who work as the teacher everyday report to the HOD physics.The Department always encourage their important work and appreciate them.The III and IV year MSc student Not only teach lower class student but also teach and trained its own classmats.Those student gives nice PPT and Experimental demonstration in the class.They also discuss different topics and clear doubt from their HOD.

Evidence of Success

The syllabus of the MSc and BSc has been completed within the prescribed time by the university. 21 student got first division in first semester in december 2018 semester and 19 student got first division in june 2019 semester exam apart from that the result of IV and III semester also very good and around 95% student got first division.The confidence of student is very high and they resolve any problem regarding teaching in future life.

Problems Encountered and Resources Required

The primary limitation for teaching is medium english in MSc class. So, there is a language constraint. Some of the student did not take seriously and ask nonsense question to senior student.The timing is also issue for the learner because the schedule is before the college working duration.

Notes- Lekhran Verma got first rank in the MSc.Physics in the college and other student also secure first division mark in the first batch of the MSc course work.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response

Govt. Rajeev Lochan College always try to improve the self employment ability of the student. College management continouesly work to trained student for its own employment and empowerment through organised skill development training, Experrts lecture, extension activity, leadership and national development.maximum number of student comes to the college from the rural area and the gariaband district fall on the tribal and economical weker area Rajim is located in the

Mission of Self employment;- Our mission has firmly stood the test of time and the college has worked

towards empowering and give chance to the self employment, in particular for national development. The college education aims towards capacity building for entrepreneurship, self generated work and quality of life. The college faculty and students have responsibly engaged with people and communities, fulfilling its role in making knowledge and information accessible to people. These experiences enrich education, confidence build up and expand the knowledge across its community and groups. The students receive the benefits of knowledge from different kind of activities even in the undergraduate classes.

Approch toward the self employment- College Organised 7 day national workshop on the Mushroom cultivation and productio. In the these workshop the trainers, experts and the scientist comes from the agriculture university raipur and local mushrrom production entrepreneur. The advantage of these workshop is to learn how can produce mushrrom in our home and agricultural land. Some of the local community and person also take advantage of these workshop. many student prepare the mushroom in its own interest and help to their village farmers. Apart from these college organise lectures of **Methodes of farming without chemical** on 10/11/2016 around 67 student take advantage from these lecture. On the 16/11/2017 college organised training program on **new technical methods of the agriculture** which is also beneficiary for the rural area student for the empowerment of self employment.

Professional Education- In order to encourage the self employment attitudes of the student college organised jewerllery making classes on the 08/09/2018. specially girls taking advantage on the classes. In context of professional education college make the programme on the interveiw facing skill.

The education in the college aims towards developing creative and critical thinking, nurturing innovation and excellence. College sees its students building capacity to acquire global skills for entrepreneurship, professional proficiency and improved quality of life. The college has received positive response in several areas. The knowledge, innovations, tenets and thrusts provided by the college over the years which have very helpful and motivated of the rural area student.

Carrier counseling cell has been developed in the college for guidance of carrier and employment issues of students. Experts from various fields are called regularly for their guidance. Other than this, students have been provided computer training under the “Kaushal Unnayan Yojna” scheme of state government.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

1. College follows the syllabus approved by Pt. Ravishankar Shukla University, Raipur.
2. Along with the regular teaching, various programs as seminar, workshop, skill development training are conducted during the session to develop overall personality of the students and to increase their eligibility to face the practical problems of the real world in future.
3. College takes special concern to develop and enhance the social, mental, moral growth in the personality of the students.
4. Social awareness is build up in the students through various awareness programs as Matdata jaagrukta, Ekta divas, Swachh Bharat Abhiyaan, NCC Divas, Chhattisgarhi Rajbhasha divas, Hindi Divas, Sanyukt Rashtra Divas, Maanawadhikar Divas, Blood donation Camp, Aids jaagrukta, NSS/ NACC/PG Association.
5. Active community service exists.
6. Qualitative teaching tools are applied using experimental classes.

Concluding Remarks :

College conducts different enrichment programs throughout the year. College tries to improve mental, physical and educational value. College always look to overall development of the student in all respect. The following mechanisms are followed to monitor and evaluate the quality of enrichment programs and development:

1. In the curriculum aspect, mainly for the teaching, departmental and subject based seminar is organized, in which students give presentations in presence of subject teacher. Questions are asked by the concerned teachers and other student. Teachers also provide valuable suggestions to improve the knowledge.
2. For enhancement of subject knowledge, college organized national seminar and workshop. These types of activities are highly beneficial for the young students, they get chance to interact with subject experts, scientists, academic persons, research scholars and thus gain the advanced and updated information related to the matter.
3. NCC- NSS wings and Red cross society conduct number of awareness programs beneficial to humanity with respect to social, economical, cultural, literal issues. For all these enrichment programs, college appoints various incharges to conduct the different works. The incharge professor conducts meetings and takes the important decisions regarding the enrichment programs.
4. Sports activities are done in guidance of sports the officer. He arranges the necessary tools, materials and provides guidelines to the students. Good students are selected to participate in various inter college competitions.

In this way, evaluation and monitoring has been done properly by the institute.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>2</td> <td>1</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p>Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	2	2	2	2018-19	2017-18	2016-17	2015-16	2014-15	0	2	1	0	2
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	2	2	2																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	2	1	0	2																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 58</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 73</p> <p>Answer after DVV Verification: 00</p> <p>Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response. While the HEI claims the project work was undertaken in in different areas and different places, no record on the start date or the duration of such work was maintained..</p>																				
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15															
2018-19	2017-18	2016-17	2015-16	2014-15																	

1623	1494	1454	1180	1019
------	------	------	------	------

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
549	515	463	393	336

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1910	1745	1580	1395	1360

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
680	633	562	496	480

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1107	1011	917	808	788

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
340	317	281	248	240

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

2.2.3.1. Number of differently abled students on rolls

Answer before DVV Verification : 17

Answer after DVV Verification: 05

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 11

Answer after DVV Verification: 01

Remark : As per the HEI statement in the response dialogue box and the data as attached with the

	Metric in response.																				
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 10 Answer after DVV Verification: 01</p> <p>Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response.</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>5</td> <td>7</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>5</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Remark : As per the HEI data attached with the Metric in response.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	3	4	5	7	6	2018-19	2017-18	2016-17	2015-16	2014-15	3	3	5	6	6
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	4	5	7	6																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	3	5	6	6																	
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 110 years Answer after DVV Verification: 119 years</p> <p>Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response. The HEI has counted experience of 18 faculty members while only 11 were effective in 2018-19. As per the HEI data in 3.1 in the year 2018-19 the following are the faculty Ashutosh Goel Chitra Khote Ghansyam Prasad Yadu Goverdhan Yadu Hemlata Sahu KshamaShilpa Masih Mohan Lal Verma Samiksha Chandrakar Sangeeta Jha Sonita Satsangi Tanuja Baghel As per the faculty list in 3.1 DR. ABHA TIWARI DR. G.S.DAS DR. NIYATI GURUDWAN DR. PRITI TIWARI DR. ROOPSHIKHA AGRAWAL SHRI P.K.NAG SMT. RITA YADAV are not on rolls. The total experience of the faculty on rolls works to 119 years.</p>																				
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 332 Answer after DVV Verification: 332</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the</p>																				

institution

Answer before DVV Verification : 467

Answer after DVV Verification: 468

Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response.

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	4	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	4	00	00

Remark : The HEI has attached documents with 3.1.3 for the research project fund allocation of Rs 4 lac. Considered here.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	4	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	0	0	0

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	5	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	2	8	5	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-

wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	6	4	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	3	0	2

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1232	808	1212	613	832

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
532	424	471	370	332

Remark : The HEI data was informed that the data file was corrupted. The HEI was requested to provide data afresh. The HEI has attached pdf file. As per the HEI statement in the response dialogue box and the data as attached with the Metric in response.

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2.03021	6.36026	1006.969 30	0.49733	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.055	0.4	1.0081	0.36	0

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.05485	.19964	2.09767	.42979	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

2.05346	1.49545	0.91640	2.93401	1.08179
---------	---------	---------	---------	---------

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 126

Answer after DVV Verification: 12

Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.16649	1.12034	.91922	1.67039	1.57323

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.60	3.22	1.04	7.47	1.2

Remark : As per the HEI statement in the response dialogue box and the data as attached with the Metric in response.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1311	1382	1323	988	940

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1313	1382	1323	988	940

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	3	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	4	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	21	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	21	0	0

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
20	20	21	22	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
08	08	07	06	06

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	6	1	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	1	02	1

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	2	6	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	4	2	6	03

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	3	4	4	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	1

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	0

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	11	12	8	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 09</p> <p>Answer after DVV Verification : 160</p>																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>09</td> <td>08</td> <td>07</td> <td>07</td> <td>06</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>16</td> <td>15</td> <td>07</td> <td>07</td> <td>06</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	09	08	07	07	06	2018-19	2017-18	2016-17	2015-16	2014-15	16	15	07	07	06
2018-19	2017-18	2016-17	2015-16	2014-15																	
09	08	07	07	06																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
16	15	07	07	06																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>1107</td> <td>1011</td> <td>917</td> <td>808</td> <td>788</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>469</td> <td>437</td> <td>388</td> <td>342</td> <td>331</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1107	1011	917	808	788	2018-19	2017-18	2016-17	2015-16	2014-15	469	437	388	342	331
2018-19	2017-18	2016-17	2015-16	2014-15																	
1107	1011	917	808	788																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
469	437	388	342	331																	
2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>468</td> <td>438</td> <td>440</td> <td>333</td> <td>247</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	468	438	440	333	247										
2018-19	2017-18	2016-17	2015-16	2014-15																	
468	438	440	333	247																	

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
468	438	440	333	247

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	11	12	12	12

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	13	12	12	12

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 20

Answer after DVV Verification : 15

4.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4.25155	7.68024	1009.9861 9	2.59751	1.57323

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2.70	5.11	102.78	10.76	2.29